

BROOKLANDS PRIMARY SCHOOL

P6 Greenhill YMCA residential

Tuesday 14th - Friday 17th April 2026



1. Payment of balance

The total price of the P6 residential is £310 which includes three nights' accommodation, transport, bed linen, all meals and a full programme of activities.

You have already paid an initial deposit of £100 which leaves a balance of £210. This balance must be fully paid by Friday 13th March please. Payment should be made by logging into your Eduspot School Money account and selecting "P6 Greenhill balance". You can choose to pay the balance in full or pay three instalments of £70 each. If you have any difficulty logging into your online account, please ring Mrs McInerney in the school office (02890 487589) for assistance.

As mentioned in the original letter which you received in September, **by paying an initial deposit, you have accepted the following terms and conditions of our booking with Greenhill YMCA:**

- Deposits for places booked are non-returnable once places have been reserved*
- Cancellation of booking/reduction in numbers

At least 4 weeks prior to arrival - full deposit will be forfeited (£100)*

Less than 4 weeks' notice - two-thirds of full payment will be forfeited (£205)*

Less than 1 week's notice - full payment is due (£310)*

*Parents are advised to have travel insurance in place to insure against cancellation & loss of deposit **e.g. if your child was to be ill and had to miss the trip, you would not receive a refund and so would need to claim on your travel insurance.**

If you have changed your mind and no longer wish for your child to participate in the residential visit, please contact me as soon as possible abell356@c2kni.net

2. Arrangements for departure and return

The children should aim to arrive at school on Tuesday 14th April between 9.00 - 9.30am. When the children arrive at school, they should leave their luggage (one suitcase or holdall only please) at the main front door of the school. The children may also bring a small backpack if they wish. A member of staff will be at the front door to note their arrival and the children will then head to one of the P6 classrooms. The coach will be leaving at approximately 9.45am.

They will be back at school on Friday 17th at approximately 2.50pm. The exact time will depend on the traffic. We will aim to park the coach as close to the front gates of the school as possible but, due to parked cars and to allow the coach sufficient room to

turn, it may be necessary to park a little further away e.g. on Davarr Avenue. Once the coach is parked, please make your way over to the coach to collect your child. We will dismiss the children in small groups to reduce congestion and to make it easier to collect the luggage. If the coach is significantly delayed, we will send you a text message with an updated arrival time.

3. Clothing

It would be helpful if you packed the case with your child and also included a list of the contents. **The children are not permitted to bring mobile phones nor any other electronic equipment such as games, tablets or MP3 players.** A smart watch e.g. Fitbit, Apple Watch, etc, may be brought (entirely at your own risk) as long as it does not have the ability to make/receive calls or send/receive messages.

Please ensure that you have included the following items in your child's case:

Swimsuit / swimming trunks

Washbag including toothbrush, toothpaste, shampoo, shower gel and lip salve

No deodorant sprays or body sprays allowed - these can trigger asthma attacks

2 towels (one hand towel and one large enough for the shower)

Old trousers, track bottoms (at least three pairs)

2 pairs warm thick socks

Sweaters, T-shirts, Tracksuit

Underwear plus some spares

Trainers - at least two pairs with good soles (Wellies are not needed)

Pyjamas (and dressing gown if you wish) and indoor slippers

Warm coat (shower-proof) with a hood (or hat)

Bin bags / plastic bags for used / wet clothing

A refillable water bottle (named) and a disposable camera (if you wish)

Pencil case and colouring pencils

A watch (plus charging cable and plug if necessary)

Hairdryer (if you wish) but straighteners are not permitted

Wet weather gear for activities such as bouldering and safety equipment such as helmets will be provided by the centre

4. Activities at Greenhill YMCA

On arrival at Greenhill, the children will be divided into groups of around ten children. Over the course of the four days, each group will rotate around a variety of outdoor activities within the YMCA grounds such as archery, laser tag, climbing wall and an adventure walk. If the weather conditions allow, the children may be taken by bus to a local river to do shallow bouldering or to Castlewellan Lake to try canoeing. Please note that activities are subject to change depending on the weather conditions and the availability of Greenhill staff.

Visit the "School trips and residentials" section of our school website where you can watch the video from our March 2025 visit.

The activities are led by Greenhill's experienced team of qualified instructors and the Brooklands staff members will move between the groups to provide encouragement, monitor behaviour and check that everyone is well.

Each activity will begin with a safety briefing from the instructors and appropriate safety equipment such as helmets and harnesses will be fitted as required. Your child's safety is our priority and, if any child is misbehaving or interfering with safety equipment, they will be withdrawn from the activity. If this behaviour continues, we will have no choice but to ring you and ask you to bring your child home as we will not allow one child's misbehaviour to endanger others. Please ensure that your child is aware that poor behaviour choices could result in them being sent home.

The teachers will organise additional activities for our pupils in the evenings and, if the weather is favourable, we may walk the short distance down to Newcastle beach.

5. Medication

Please complete the attached Consent form and return it to school by Monday 2nd March. It is important to provide sufficient information about any medical issues and/or any food allergies or dietary requirements. If necessary, please add further details on the back of the page.

Please ensure that all essential medication is packed (in a clear plastic bag) in your child's suitcase and clearly labelled with his/her name, the required dose and when it should be taken. **All medication should be in its original packaging and, if prescribed by a doctor, have a label stating the child's name and the daily dosage.** This medication will be collected upon arrival at Greenhill and given out when required. If your child suffers from asthma, inhalers must be brought (keep in a zipped coat pocket) and will be carried by your child at all times during activities. If your child suffers from any allergies, your child will also need to carry the appropriate medication at all times.

If your child suffers regularly from a minor ailment e.g. is prone to sore throats/headaches/blisters, you may wish to pack the appropriate medication such as throat lozenges, Calpol or blister plasters to be taken if required. Again, this must be packed (in a clear plastic bag) in your child's suitcase and clearly labelled with his/her name and the required dose. This will be collected upon arrival at Greenhill.

If your child is prone to travel sickness, please let him/her take a tablet before arrival at school on 14th April. Another tablet should be packed in the case and will be given to your child before the return journey.

6. Food and special dietary requirements

The quality of food at Greenhill is excellent and the children will be provided with a selection of cereals and toast for breakfast and at least two different options each lunchtime and each dinnertime.

If your child has any particular dietary requirements e.g. dairy-free, gluten-free, specific allergies, etc. please ring the Greenhill office (02843 723172) and ask to speak to the chef who will be happy to tailor your child's meals to meet their particular needs. At least three weeks' notice should be given to the chef so please ensure that, if required, you make this phone call by Friday 20th March.

There is a tuck shop in the residential centre and the children will be allowed to buy a £1.50 snack pack each evening for their supper. They will have no other opportunities to spend money so a maximum of £4.50 will be sufficient. Please send change rather than notes in a named purse or wallet.

7. Accommodation

We will be staying in a purpose-built residential block and will not be sharing this accommodation with any other groups. Access is restricted through the use of key codes and a fire drill will be held upon arrival at the centre.

The children's en-suite bedrooms have bunk beds and each room can accommodate up to four pupils. The P6 class teachers will allocate the children to their rooms based on friendship groups. The accommodation is spread over two floors and our members of staff will have their own rooms on the same floors as the children.

Please note that bed linen is provided at the centre - **a sleeping bag is not required**. Your child will be expected to make up his/her own bed so please practise putting on a fitted sheet and changing a pillowcase and duvet cover!

8. Communication with parents

The children will not be making any phone calls home during the trip as, from experience, we find that such calls only make homesickness much worse.

Parents will be contacted if your child:

- reports feeling unwell and the symptoms/condition is giving cause for concern;
- requires medical attention;
- is injured as a result of an accident or emergency;
- is involved in a serious breach of the established code of conduct for the educational visit.

If we do need to contact you, it will be from a private number. Please ensure that your phone will accept calls from a private number while your child is on this residential visit.

If you need to make contact with your child as a result of an emergency, please email me abell356@c2kni.net and a member of staff will ring you back.

If you have any additional questions about our residential, please email me abell356@c2kni.net and I will get back to you as soon as possible.

Many thanks,
Mrs A. Bell (Educational visits co-ordinator)